

# Agenda



**AGENDA for a meeting of the AUDIT COMMITTEE in COMMITTEE ROOM B at County Hall, Hertford on WEDNESDAY, 1 MARCH 2017 at 10.00 AM**

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## **MEMBERS OF THE COMMITTEE (10)** (Quorum 3)

R F Cheswright, G R Churchard, D T F Scudder, T Hunter, D Andrews, J Lloyd, T W Hone, S J Taylor, A D Williams (*Chairman*), W J Wyatt-Lowe (*Vice-Chairman*)

Meetings of the Committee are open to the public (this includes the press) and attendance is welcomed. However, there may be occasions when the public are excluded from the meeting for particular items of business. Any such items are taken at the end of the public part of the meeting and are listed under "Part II ('closed') agenda".

Committee Room B fitted with an audio system to assist those with hearing impairment. Anyone who wishes to use this should contact main (front) reception.

## **PART I (PUBLIC) AGENDA**

### **1. MINUTES**

To confirm the minutes of the meeting held on 3 November 2016.

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### **2. REPORT ON PREPARATION FOR THE 2016/17 ACCOUNTS**

Report of the Assistant Director - Finance

### **3A AUDIT PLAN 2016/17 – HERTFORDSHIRE COUNTY COUNCIL**

Report of Ernst & Young

### **3B AUDIT PLAN 2016/17 – PENSION FUND**

Report of Ernst & Young

### **4. REPORT ON LETTERS OF REPRESENTATION ON MANAGEMENT AND OVERSIGHT OF THE HERTFORDSHIRE COUNTY COUNCIL (INCLUDING FIREFIGHTERS' PENSION FUND) AND HERTFORDSHIRE PENSION FUND ACCOUNTS 2016/17**

Report of the Assistant Director - Finance

**5. RISK MANAGEMENT ANNUAL REPORT 2016/17**

Report of the Head of Assurance

**6. RISK FOCUS REPORT - CIL**

Report of the Director of Resources

**7. INTERNAL AUDIT PROGRESS REPORT**

Report of the Head of Assurance Services

**8. INTERNAL AUDIT PLAN 2017/18**

Report of the Head of Assurance Services

**9. FUTURE WORK PROGRAMME**

The Committee is invited to agree its future rolling work programme, suggested as follows:-

Tuesday 27 June 2017 at 10am	<ul style="list-style-type: none"><li>• Risk Management Update</li><li>• Risk Focus Report –</li><li>• Annual Governance Statement 2016/17 and Code of Corporate Governance</li><li>• Annual Assurance Statement and Internal Audit Annual Report 2016/17</li><li>• Internal Audit Progress Report Q1</li><li>• End of Year Report on the Treasury Management Service and Prudential Indicators 2016/17</li><li>• Whistle Blowing Annual Report 2016/17</li></ul>
September 2017 at 10 am (date to be confirmed)	<ul style="list-style-type: none"><li>• Audit Results Report 2016/17 – County Council</li><li>• Response To The Audit Results Report – Hertfordshire County Council (Including Fire Fighters’ Pension Fund) Financial Statements</li><li>• Annual Statement Of Accounts – Hertfordshire County Council (Including Fire Fighters’ Pension Fund) Financial Statements</li><li>• Audit Results Report 2016/17 – Pension Fund</li><li>• Response To The Audit Results Report 2016/17 – Pension Fund</li><li>• Risk Management Update</li><li>• Risk Focus Report</li><li>• Internal Audit Progress Report</li><li>• Shared Internal Audit Service Annual Report</li><li>• SAFS/HCC Fraud Report 2016/2017</li></ul>

November 2017 at 10am (date to be confirmed)	<ul style="list-style-type: none"> <li>• Annual Audit Letter – HCC 2016/17</li> <li>• Annual Audit Results Report &amp; Preparations for 2017/18 Audit</li> <li>• Mid-Year Report on the Treasury Management Service and Prudential Indicators 2017/18</li> <li>• Risk Management Update</li> <li>• Risk Focus Report</li> <li>• HCC Internal Audit Progress Report</li> <li>• HFRS Statement of Assurance 2016/17</li> <li>• S106 and CIL Update Report</li> </ul>
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**If you require further information about this agenda please contact Theresa Baker, Democratic Services, on telephone no (01992) 556545 or email [theresa.baker@hertfordshire.gov.uk](mailto:theresa.baker@hertfordshire.gov.uk)**

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[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)